



LUDHIANA SAHODAYA SCHOOLS COMPLEX

Director

Mrs. Jaswinder Kaur Sidhu

Principal
DAV Public School
BRS Nagar, Ludhiana

Secretary

Ms. Kirti Sharma

Principal
Jesus Sacred Heart School
South City, Ludhiana

Ref. No. LSSC/2024-04

Dated: 26/04/2024

Minutes of General House Meeting

- Day & Date** : Tuesday, April 23, 2024
- Venue** : Sacred Heart Sr. Sec. School, BRS Nagar, Ludhiana
- Attendees** : 28 Principals of LSSC Schools
- Absentees (7)** : (1) Baba Isher Sr. Sec. School, BRS Nagar, (2) BCM Sr. Sec. School, Basant City, (3) CFC Public School, BRS Nagar, (4) DAV Public School, Pakhowal Road, (5) DCM Presidency School, Urban Estate, (6) Sacred Heart Convent School, Sarabha Nagar, (7) SKSS International Public School, VPO Sarabha, Ludhiana.
- Informed Absentees (5)** : Bal Bharti Public School, Urban Estate Dugri, Guru Nanak Public School, Sarabha Nagar, Manav Rachna International School, Basant Avenue, Shamrock Christian School, Delhi Public School.

Agenda

1. Statement of Expenditure, Financial Year 2023-2024
2. Feedback of Last Year's Competitions and Teacher Trainings
3. Framing of Sahodaya Activity Calendar and Teacher Training Calendar, 2024-025
4. Discussion on any common observations and issues.
5. Any Other Point with the Permission of the Chair

SR. NO.	ITEM	REMARKS
1.	Welcome by the host School	The host school invited Director LSSC, Ms. Jaswinder Kaur Sidhu, Secretary LSSC, Ms. Kirti Sharma, City coordinator, Mr. A.P. Sharma, Deputy City Coordinator, Ms. Harmeet Waraich, Distt. Training Co-coordinator, Dr. Vandana Shahi for the lamp lighting ceremony. The students of host school sang a prayer and welcomed all the members.



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2.	Welcome address by Secretary	Ms. Kirti Sharma, Secretary of the LSSC, warmly greeted all the attendees at the meeting and expressed gratitude to Sr. Silvi, Principal of Sacred Heart Sr. Sec. School, for graciously hosting the gathering.
3.	Introduction Round by school Principals	All the members at the meeting introduced themselves, mentioning the schools they represent as Heads. New Principals were welcomed in the house.
4.	Address by city coordinator	<p>City Coordinator Mr. A.P. Sharma along with Deputy City Coordinator Ms. Harmeet Waraich discussed about latest changes in examination system of CBSE for grade IX to XII, and informed all the members to ensure proper implementation of the changes in the current session itself. He emphasized the role of heads in implementing the changes from the primary section. He also apprised the house about the new guidelines of the Govt. regarding coaching centers and urged everyone to join hands to avoid dummy admissions in the school. He assured of action against the coaching centres in case any centre runs classes during school hours.</p> <p>He welcomed all the new Principals in the house and offered them any help required.</p> <p>Everyone appreciated his prompt reply to the calls and ever readiness to help everyone.</p>
5.	Address by Director	<p>Director of LSSC, Jaswinder Kaur Sidhu thanked the host school for arranging the meeting. Appreciating Dr. Vandana Shahi's suggestion for introducing Teachers' CBPs in LSSC, she thanked all the School Heads who organised Teachers' Trainings in their schools, and informed the House that total 461 teachers from various schools were trained in the session 2023-24.</p> <p>She also thanked all the schools who hosted the events of Sahodaya. She appreciated the efforts of Mr. Ashish Sawhney, Principal, Bal Bharti Public School for organizing and managing common question papers for grade IX and XI. She thanked all the schools involved in the preparation of question papers.</p> <p>A detailed report on Income and Expenditure of LSSC of the session 2023-24 was shared.</p>



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		<p>She shared her inputs on Physical Quality Reviews on SQAAP being carried out by CBSE. The schools are selected in a random fashion for PQR. She offered her help and guidance to the school heads in case they require any inputs on SQAAP related PQR.</p>
6.	Proposal of addition of new schools	<p>Detailed discussion regarding increase in the number of member schools of LSSC from 40 to 45 was initiated by the Director. Many pros and cons were meticulously discussed. In the end, the House unanimously agreed to increase the number of schools from 40 to 45, making it possible to add the schools desirous of joining LSSC, ensuring that they have left previous Sahodhya group, if any.</p> <p>Few Schools who neither attend the LSSC meetings nor host any events will be given a written reminder to be an active member of LSSC, failing which the school may be removed from the group.</p>
7.	Feedback of last year	<p>Issues Raised:</p> <ol style="list-style-type: none"> 1. Invitation mails not received by some schools. 2. Inclusion of non-members in the competitions. 3. Host school participating and competing in co-curricular events. 4. Questions raised on transparency especially in Handball Tournament. 5. Events getting cancelled due to less participation or due to clash of dates with state/cluster games. 6. Heavy rush of events during few months of the academic year. <p>Solutions discussed and finalized :</p> <ol style="list-style-type: none"> 1. Host to check email ids on Sahodaya website. 2. First invitation to be sent to Director and the Director will forward the mails to all the member schools. 3. Host school also will send mails to all members. 4. Host school will send the invitation in WhatsApp group as well. 5. List of registered schools to be sent in WhatsApp group. 6. In case host school missed out inviting any member school, host school will give time to them even after deadline. 7. Member schools will also be careful in checking WhatsApp messages. 8. Host schools will thoroughly check the list of participating schools on the day of event.



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		<p>9. Hard copy of participating bonafide students duly signed by the Principal should be carried along on the day of event.</p> <p>10. In Sports only U-19 category to be included for field games/court games.</p> <p>Actions against defaulter schools:</p> <p>1. FIRST STEP : Warning/ show cause notice from Sahodaya.</p> <p>2. SECOND STEP : Membership of schools to be cancelled if same school repeats the mistake.</p> <p>Suggestions:</p> <p>1. Mr. D.P. Guleria suggested that monetary expenses should be borne by the defaulter school</p> <p>2. Ms. Jasbir Bal suggested unique Ids to be given to member schools so as to avoid mistakes of inviting non-members.</p>
8.	Framing of activity calendar	<p>Activity calendar of sports and co-curricular activities was framed. Principals shared tentative months and dates for the events they wanted to host. In this process of framing activity calendar, it was ensured to avoid heavy rush of competitions during few months.</p> <p>It was informed to all that Google form regarding CAPACITY BUILDING TRAININGS OF TEACHERS will be floated in the group so that schools who have good resource persons can volunteer to host trainings. Director Mrs. Sidhu urged all members to send teachers for trainings so that everyone is benefitted.</p>
9.	Vote of thanks	<p>Mrs. Jaswinder Kaur Sidhu and Ms. Kirti Sharma expressed their gratitude by proposing the vote of thanks. They expressed sincere appreciation to the host school for their warm hospitality and excellent arrangements, ensuring that the meeting proceeded smoothly. Additionally, they commended all the Principals for generously dedicating their valuable time to attend the meetings and for actively participating in all the discussions.</p>

-sd/-

Jaswinder K. Sidhu
Director LSSC

-sd/-

Kirti Sharma
Secretary LSSC